

NKYFL

By-Laws

2009

Bellerue Tigers

Erlanger Lions

Bengal Tigers

Spartans

Campbell Co. Red Devils

Ludlow Panthers

Dayton Devils

Newport Firefighters

South Kenton Nittany Lions

Raider Youth

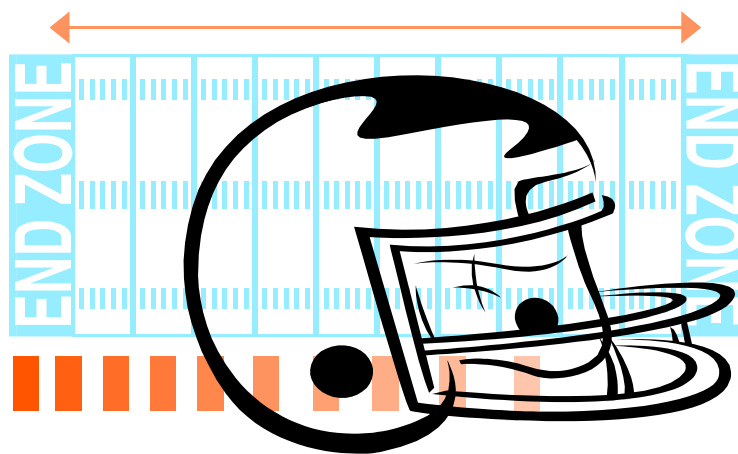


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**By-Laws and Rules of
The Northern Kentucky Youth Football League, Inc.**

A. League Structure

1. The governing body of the league is the Board of Directors.
2. Officers are nominated to serve two year terms, by the Board of directors, at the first meeting in November. Officers are elected in December and take office in January. The Officers consist of President, Vice President, Secretary, and Treasurer. The President and Secretary are to begin their terms in odd numbered years and the Vice President and Treasurer are to begin their terms in even numbered years.
3. The Board of Directors will consist of ONE (1) Head Director (or a designated representative) from each organization with the power to vote.
4. Each organization may not have more than one vote. If unable to break the tie, the President will be the breaking vote (see page 2 Section F).
5. A Quorum will consist of ONE (1) more than HALF (1/2) of the voting directors (or designated representatives) at a league meeting.
6. There will be at least ONE (1) meeting of the Board of Directors designated for every month of every year at the date and time set by the President at each meeting.
7. All League expenses exceeding FIVE HUNDRED DOLLARS (\$500.00) must be approved by the governing body by a majority vote.
8. No Alcohol will be allowed after the start of any league meeting and will last until adjournment.
9. NKYFL governs all organizational events that require insurance coverage.
10. No child fitting the age, weight, territory and code of conduct will be denied the right to participate in the NKYFL.
11. The Board of Directors will set all participation dates for football and cheerleading.

B. Officers – Duties and Responsibilities

1. President:

- A. The President is elected to a TWO (2) year term of office by the Board of Directors.
- B. The President will preside at all meetings, appoint all committees, sign all checks with the treasurer, and perform all other duties of the office.
- C. The President shall have served on the Board of Directors or as an officer of the League for at least ONE (1) year.

- D. The President will be responsible for distributing (if requested) all information, such as places, dates, and times of rescheduled, postponed, or rained-out games.
- E. The President will have the sole responsibility to determine when and what teams play where, concerning rained-out Playoff and Super Bowl games, and will have the responsibility to oversee that officials are assigned to all games.
- F. The President will have no voting powers except in the case of Directors ARE UNABLE TO BREAK a TIE VOTE, then the President's vote will be the tie breaking vote.
- G. The President, Vice President, and Treasurer shall conduct and annual league audit presented to the League by the July meeting.
- H. The President has full authority to settle any unpleasant uprisings that may arise on or off the field of play at anytime, after which, any of the parties involved may (if desired) file a formal protest to the League within FORTY-EIGHT (48) hours, and a hearing will take place to determine all facts involved for a final judgment.
- I. The President will have the authority to call off any rained out games at Mills Road.
- J. The President will be responsible for filing the annual report to the Kenton County Parks Board and for adhering to the terms and conditions of the lease agreement for the Mills Road Park Football Fields.
- K. Will serve as liaison to the cheer directors.
- L. The President has the authority to select three advisors who may attend and participate in all board meeting but will not have voting rights.

2. Vice President:

- A. The Vice President is elected to a TWO (2) year term of office by the Board of Directors.
- B. The Vice President will assist the President and will preside in the President's absence, and will succeed the President if a vacancy should arise.
- C. The Vice President will have no voting powers. Unless he is the Head Director of a member organization.
- D. The Vice President shall be present at the annual League Audit conducted by the League Treasurer and President.
- E. The Vice President has full authority to settle any unpleasant uprisings that may arise on or off the field of play at anytime, after which, any of the parties involved may (if desired) file a formal protest to the League within FORTY-EIGHT (48) hours, and a hearing will take place to determine all facts involved for a final judgment.
- F. VP will supply at early weigh ins, up to fifty (50) coaches passes to each organization. One (1) pass per approved background check.

3. Secretary:

- A. The Secretary is elected to a TWO (2) year term of office by the Board of Directors.
- B. The Secretary will record all minutes of the League meetings and distribute notice of dates, times, and places of such meetings.
- C. The Secretary will file and maintain all league documents needed by the League for reference, such as Roster Copies, Doctor's Certifications, Waivers and League Contracts, League Insurance Policies. And will be responsible for the distribution of one (1) copy of the bylaws & one (1) copy of the league roster to each Head Director.
- D. The Secretary will have no voting powers. Unless he is the Head Director of a member organization.
- E. The Secretary has full authority to settle any unpleasant uprisings that may arise on or off the field of play at anytime, after which, any of the parties involved may (if desired) file a formal protest to the League within FORTY-EIGHT (48) hours, and a hearing will take place to determine all facts involved for a final judgment.
- F. The Secretary will be responsible for all of the Official League Weigh-Ins (Early, Regular, and Late).

4. Treasurer:

- A. The Treasurer is elected to a TWO (2) year term of office by the Board of Directors.
- B. The Treasurer will maintain the League funds; prepare all checks to be signed by both President and Treasurer.
- C. The Treasurer will submit a monthly report to the Board of Directors and submit the books and records for an annual audit.
- D. The Treasurer will have no voting powers. Unless he is the Head Director of a member organization.
- E. The Treasurer can set up any system for handling the gate receipts and all other financial matters concerning the League, as long as the Board of Directors is informed and concurs prior to such action.
- F. The Treasurer has full authority to settle any unpleasant uprisings that may arise on or off the field of play at anytime, after which, any of the parties involved may (if desired) file a formal protest to the League within FORTY-EIGHT (48) hours, and a hearing will take place to determine all facts involved for a final judgment.
- G. The Treasurer will report any unpaid fines before each meeting.
- H. The Treasurer will be responsible for conducting the Pre-Season Jamboree.

C. Head Directors – Duties and Responsibilities

1. The Head Director will be appointed by each active organization.
2. The Head Director will be responsible for the administration of the entire league.
3. The Head Director shall have ONE (1) vote for the organization they represent.
4. Head Directors will be responsible to see that they themselves (or a designated representative) are at EVERY MEETING called by the League. (If the above is not complied with, the organization will lose voting rights at the following regularly scheduled board meeting. Refer to F-11 page 9).
5. If a Head Director is a Head Coach, he may not settle a dispute during his game, but a designated Filed Director will assume his duties during that game. The other Head Director must be notified prior to the game being played, who that designated director is.
6. The Head Director will be responsible for the appointment and coordination of Field Directors within their organization.
7. Head Directors will be responsible for the actions of all persons within their organization..
8. The Head Director will be responsible for the Equipment required at home games as out lined in page 5, 9.A thru F and the equipment facilities at Mills Road Park at home games. (Home team directors are responsible for their fields).
9. Head Directors will be responsible for the access and the preparation of all HOME and BACK-UP fields to be used on the League Schedule, and will see to it that all necessary equipment is at those fields.

NECESSARY EQUIPMENT REQUIRED AT GAMES:

- | | |
|----------------------------------|-----------------------|
| a. Cash Box (with change) | f. Copy of By-Laws |
| b. Game Balls in good condition. | g. Rosters of Players |
| c. Gate Admissions Sign | h. Gate Receipt Forms |
| d. Downs Marker | |
| e. Chains | |

10. Head Directors will see to it that the gate is tended and the gate admission is collected (the amount of admission will be set by the Board of Directors from year to year).
11. Head Directors will see that ALL SCORES, GATE RECEIPTS, and FORMS must be signed by both Head Directors for all games played on that day and at that field. All game receipts are property of the League and must be delivered to the League Treasurer with no deductions for expenses by Thursday of the following week (there will be no exceptions). If the above rule is not complied with, the organization involved will be fined ONE HUNDRED DOLLARS (\$100.00).
12. Head Directors must conform to the financial system of the League, as set up by the Treasurer and Board of Directors.

13. Head Directors will be responsible to contact the President of the League and advise him of any changes of regular scheduled games or changes, such as postponed or rained-out games, and give all new information needed for rescheduling.
14. Head Directors and all League Officers will have full authority to stop any unpleasant uprisings (on or off the field) of a fan, player or coach, assistant coach or referee, if, in their judgment, one's conduct is detrimental to the League. Said offenders will be subject to action in accordance with the League Disciplinary policy (see pg 28-29).
15. Head Directors should see that officials & county workers at the game are provided refreshments. Each organization should absorb this cost.
16. Head Directors will be responsible to see that all referees are paid for their time by a check only, from their organization. They will pay referees of any game they host. This includes all preseason, regular season and post season games. Referees of the "Jamboree" will be paid by the 2 organization that split the gate and the organization that runs concession that day. Each will pay 1/3.
17. Head Directors are responsible for submitting, in a timely manner, back ground checks on ANYONE in their organization that has contact with the children. Includes all coaches and other volunteers.

D. Field Directors – Duties and Responsibilities

1. Field Directors will come under the supervision of the Head Directors within their organizations and receive will receive all their instructions for the completion of their duties from the Head Director.
2. Field Directors will be given the same authority as a Head Director, IF APPOINTED by a Head Director in his absence.
3. Field Directors have no voting power.

E. Coaching Staffs – Duties and Responsibilities

1. Coaches will carry themselves above reproach and will be of the highest caliber.
2. Head Coaches are required to attend or send a designated representative from their division to the Annual League Meeting dealing with the updated Kentucky High School Rules and reading of the League By-Laws. No Exceptions! One Representative per division.
3. Coaches will not be allowed to use foul language, drink alcoholic beverages within fenced boundaries of the field or display foul jesters as deemed by the league during any league scheduled event.
4. Coaches shall not recruit or solicit a player outside the organization's territory.
5. Head Coaches will be responsible for the action of all assistant coaches and players on their teams at all times.
6. Head Coaches will be responsible for ALL the completed paperwork that must be presented at the Official League Weigh-In on the dates and times prescribed by the League.

7. Coaches of any organization will be allowed to attend any regular League meeting and can be heard at said meeting, as long as they do not cause a disturbance in the judgment of the President. If so, they will be asked to leave.
8. Head Coaches will know the League weight requirements for their particular teams. (This League will not let the player participate for the year, if your player exceeds the required weight limit on the day of your team's designated time of the official weigh-in.) (Organizational Weigh-In times will be determined by the luck of the draw.)
9. Immediately prior to the Commencement of the game, the Head Coach of each team, Head Director, or Field Director shall submit to the Head Coach, Head Director, or Field Director of the opposing team a written list of the names, numbers, and positions of the team's starting offensive players. If requested.
10. Any coach found guilty of the above rules will face action in accordance with the League Disciplinary Policy (see page 28-29).

NOTE TO ALL COACHES:

The League realizes that Football is a highly emotional game and in no way are the above rules intended to take away any of those emotions. All the League asks is you, as coaches, do not let your players or your emotions get out of hand.

F. Organizations – Duties and Responsibilities

1. All Organizations must agree to abide by all the rules and By-Laws set forth by the League.
2. Each Organization will appoint an active Head Director to represent them within the League.
3. Each Organization will see that each team entered in the League will have coaches of the highest caliber in every division.
4. Each Organization must be able to maintain the supervision of their crowds. In the event that a problem exists, that is not in the best interest of the League, either Head Directors or any League Officer will have the authority to stop the game until the problem is corrected or persons removed from the premises.
5. Each Organization will have at least ONE (1) Field Director for each divisional team entered in the League.
6. Any Organization withdrawing from the League shall forfeit all rights to all League monies.
7. Each Organization may not have more than ONE (1) team in each Division, but may carry as many players on a team as it wishes.
8. Each Organization must participate in the "Group Medical and Liability Insurance Coverage" by the League.
9. If a team drops out, they forfeit the League Fee, and if desire re-entry the next year, a fine of FIVE HUNDRED DOLLARS (\$500.00) could be assessed.

10. All Organizations will lose voting rights for the meeting following any meeting that they do not have a Head Director or an appointed representative present.
11. Organizations will be responsible for all the game equipment and will keep all such equipment in excellent working order. (See League Duties and Responsibilities to Organizations for the list of equipment in rule H, below.)
12. Each Organization will be responsible for the marking of fields (according to the Rules of Football) to be played on in their areas.
13. No Team Sponsor may be affiliated with Alcoholic Beverages.
14. All Organizations will be required to play all scheduled or rescheduled games at the times and places designated by the Home Team and this time and place must also be arbitrated by the President of the League, with a TWENTY-FOUR (24) hour notice.
15. In the event of a forfeit, a fine of FIVE HUNDRED DOLLARS (\$500.00) per team can be awarded to the organization affected by the forfeit, if, in the judgment of the Board of Directors, the forfeit could have been avoided.
16. Any team failing to pay fines by the next regular League meeting will lose their voting power until payment is made.
17. If the need should arise that a team may need the use of another field (outside their normal home field or territory), it is required that you must contact the Head Director of that field or territory.
18. The league will have the option to implement an annual "League Fee" of at least five thousand (\$5,000) per team rather than having individual teams collect the gate for the league at league games. The fee would be paid by each team on or before October 1st of each year. Implementation and the fee amount will be decided at a later time.

G. League – Duties and Responsibilities

1. The League will maintain and enforce all rules and By-Laws.
2. The League will give each organization ONE (1) copy of up-to-date rules and By-Laws each year.
3. The League will give each organization ONE (1) set of complete division rosters of all teams in the League.
4. Each Organization will be given a clear and visible map outlining their own recruiting territories and will be advised of all areas that are open to them. (Official Map to be updated and put in safety deposit box.)
5. The League will order and pass out to each organization ample copies of Regular League Schedules.

6. The League shall furnish and arrange for:
 - A. At least THREE (3) qualified officials to referee the games, for all regularly scheduled games only.
 - B. A timekeeper (This will be an official, or a Score Board may be used). If the visiting opponent so wishes, they may place a representative in the scoring booth with the timekeeper.
 - C. Head and Field Directors of the League at each game to act as the League Representatives and oversee the games, and settle all disputes.
7. The League will furnish each Organization copies of the Official League Rosters and League By-Laws.
8. The League will assign a member of the Board of Directors to take care of all League Advertisements, scores, and weekly standings, so that the League gets the Media Exposure necessary to continue operating successfully.
9. The League will see to it that the Insurance Agent's name, address, and telephone number is on all regular League schedules and on all team rosters, so that parents who have an injury claim can get the necessary information and papers needed to process and complete these claims.
10. The League will conduct an Official League Weigh-In and will give all necessary information needed to each organization for attending this weigh-in.
11. The League will be responsible for putting on the Play-Offs and Super Bowl Programs and will provide the necessary personnel to conduct the full operation on the games. In all playoff games, the higher seeded team must provide chain crews and announcers, and for all Super Bowl games the host organization will provide chain crews and announcers.
12. The League will own TWO (2) Precision Scales, to be kept in good working condition.
13. The League will buy the trophies for the Division Winners of each division and both Super Bowl contenders of each division.
14. The League will keep ONE THOUSAND DOLLARS (\$1000.00) in the treasury for operating funds for the following season. This disposition of any excess will be decided by a majority vote of the Board of Directors.

H. Organization Status:

1. New Organizations may only be admitted into the League if they receive two-thirds majority vote of the existing organizations in the League and providing a vacancy exists in the League, and that the League has the facilities to handle the new organization(s), and providing that the proposed new organization does not intend to be located and draw players from the same territory as an existing organization in the League.
2. Removal from the NKYFL can occur if:
 - No representation for 6 meetings in one calendar year.
 - Financial obligations will not or can not be met.
 - Cannot field teams in all divisions on a regular basis. (Football & Cheerleading inclusive.)
 - Organizational conduct detrimental to the NKYFL.
 - Removal requires at least a $\frac{3}{4}$ vote of all Head Directors.

I. League Rules:

1. Territorial Boundaries:

- A. The Organizations in the League are limited to players whose primary residence on the official weigh-in date is in the territory assigned to them by the League and designated by the map furnished by the League. "Primary Residence" is defined as where the player lives the majority of the time.
- B. Any player living in a gray area can only play for a team bordering that gray area.
- C. No territorial boundary should be adjusted without the agreement of all parties involved, except where the majority of the Board of Directors feels that by not making the change, it would be harmful and not in the best interest of the League. Then a majority vote can override the organizations involved.
- D. Any forfeiture based on a challenge as to a rostered player's eligibility must be submitted prior to or at the September League meeting.
- E. Any player found to have been improperly placed on an organization's roster will not be permitted to continue to play for that organization unless granted permission through proper League procedures.

2. Organization's Colors:

- A. The following jersey colors of the respective teams as listed by seniority are hereby established, and any teams wishing to change to another color must get approval of the majority of the Board to do so.

1. Erlanger Lions	Blue & White Jerseys
2. Campbell Co. Red Devils	Red & White Jerseys
3. Raiders Youth Football	Orange Jerseys
4. Spartans Youth Football	Green Jerseys
5. N.K. Bengal Tigers	Black Jerseys
6. Newport Firefighters	White & Black Jerseys
7. Dayton Devils (2 Sets)	Green & White Jerseys
8. Bellevue Tigers (2 Sets)	Gold Jerseys & White Jerseys
9. Ludlow Panthers	Red & White Jerseys
10. South Kenton Nittany Lions	Navy Blue

3. Recruiting:

- A. No coach, or anyone associated with an organization, shall recruit or solicit a player outside the organization's territory.
- B. Any player living in a territory in which there is an organizational team in the division for which they are eligible must play for that organization.

- C. If a coach has been with an organization for seven consecutive or more years and lives outside the jurisdictional territory, his or her child may play with the team the coach is associated with. Also, a player may play for a different organization other than where they reside if a sibling is or was a member of that organization, provided that the original sibling was rostered legally and lived within the team's territory. These cases must be reported to the League.
- D. If a rostered player's family (Father, Mother or Legal Guardian) moves out of his present team's territory they may continue to play for their original organization, or they may move to their new team where they reside.
 - 1. If he does decide to remain with his current organization he will be treated as if his residence is still within that organization's territory.
 - 2. The player will retain the option of moving to the new team for 2 seasons.
 - 3. If he does move to the new organization, he may not go back to his original organization.

4. Gray Areas:

Any player who has played for a particular organization does not have the option to play for another organization unless he moves out of the gray area. If a previous rostered player moves out of the N.K.Y.F.L. territory (Kenton, & Campbell Counties) and continues to live outside the territory, the player can only come back to their previous rostered organization the following year.

If a previous rostered player moves out of the present area into a gray area, he has an option, for one year, to play for the present team or for any organization bordering the gray area.

5. Hardships / Waivers:

- A. The Executive Board (consisting of the President, Vice President, Treasurer & Secretary) will serve as a WAIVER/HARDSHIP COMMITTEE. They will have the final word on any waiver or hardship brought forward. Age & weight will not be considered. The policy of this committee will be to look at a participant's playtime, the size of both the team he wants to leave and the one he wants to go to, the player's location relative to the team he wants to go to, & the impact his leaving/joining will have on the respective teams. All hardships/waivers must be submitted by a letter from the player's parents/guardian to the league, no later than the Early weigh-in meeting.
- B. All hardships/ waivers will be discussed in a regular NKYFL meeting and the results (including player names and team) will be recorded in the next NKYFL minutes.

6. Scouting Other Teams:

- A. Scouting is permissible by other teams.
- B. Any video and movie filming of other team's games is allowed from the sideline stands only. Filming will not be allowed from the field level, including end zones, by anyone (\$500.00 Fine).
- C. Except for League approved media coverage. Identification required for entrance.

7. Regular Season Scheduling:

- A. The opening date for games in League competition shall be on a day and time set by the Board from year to year.
- B. The Regular season shall consist of a schedule as set by the Scheduling Committee, appointed by the President. This committee will consist of THREE (3) members of the Board who will be of THREE (3) different organizations.
- C. This same committee will be responsible for all regular and post season scheduling.
- D. The prescribed format for regularly scheduled games will be as follows:

<u>Day Schedule</u>		<u>Night Schedule</u>
1 st Game	--- Starter Team	Starter Team
2 nd Game	--- Pee Wee Team	Pee Wee Team
3 rd Game	--- Midget Team	Midget Team
4 th Game	--- Junior Team	Junior Team
5 th Game	--- Senior Team	Senior Team

- E. No N.K.Y.F.L. organization will be allowed to schedule games outside our League on Saturdays or Sundays during the regular season including post season and Super Bowl without permission of Executive board with the exception of teams with bye dates. This does not include pre-season or scrimmages during the week.

Note: When traveling outside the area, please notify league's insurance agent.

8. Rained-Out or Postponed Games:

- A. Home Team Head Directors will be responsible to call a game off and call the President of the League, the person scheduled the officials, and the Head Director of the opponent team and advise them of the situation.
- B. Home Teams will be responsible to reschedule the games and notify the person scheduling the officials. Visiting Teams will have to comply with the times, places, and setup, as long as there is a minimum TWENTY-FOUR (24) hour advance notice to the President and the Visiting Teams' Head Director.
- C. If the game is changed to a different place, time, or day, the President of the League and the person scheduling the officials, must be informed by the Home Team Head Director in sufficient time for the relaying of this information to all Head Directors and the officials.
- D. When possible, rained-out or postponed games will be played the following Monday at Mills Road, weather permitting.
- E. If the Home Team does not have a firm schedule date by the following Tuesday, at 6:00pm, the option will be given to the Visiting Team or the League Officials to reschedule the game no later than the following weekend.

- F. The N.K.Y.F.L. League President will have the final say with regard to all rescheduled games.

9. Player Equipment:

- A. The players of each team competing in the League shall be required to wear the following equipment when competing, in addition to regularly required football equipment:
1. Teeth Protector (Mouthpiece). Must be attached to helmet
 2. The official shoe worn by all teams will be a football/soccer style shoe without metal tips or stems connected to shoe.
 3. Helmet with bar across face. (Helmet must be NOC-SAE approved.)
 4. Jersey (numbered front and back).
 5. Pants (with hip, knee and thigh pads).
 6. Athletic supporter with cup (recommended, not required).

10. Eligibility of Players:

- A. The physical limitations for eligible players shall be as follows:

SENIOR DIVISION

1. Age – No Player will be eligible to participate in this division who has or will reach their FOURTEENTH (14th) birthday prior to MAY 1st in the year which they play. This applies to both football & cheerleading participants.
2. Weight – No Player shall be eligible to compete in the League if they exceed **190** pounds (without clothing or equipment), as determined by an official weigh-in conducted under the direction and supervision of the League. The official weigh-in shall be set by the League prior to the commencement of League competition.

JUNIOR DIVISION

1. Age – No Player will be eligible to participate in this division who has or will reach their TWELFTH (12th) birthday prior to August 1st in the year which they play.
2. WEIGHT – No Player shall be eligible to compete in the League if they exceed **155** pounds (without clothing or equipment), as determined by an official weigh-in conducted under the direction and supervision of the League. The official weigh-in shall be set by the League prior to the commencement of League competition.

MIDGET DIVISION

1. Age – No Player will be eligible to participate in this division who has or will reach their TENTH (10th) birthday prior to August 1st in the year which they play.
2. Weight – No Player shall be eligible to compete in the League if they exceed **130** pounds (without clothing or equipment), as determined by an official weigh-in conducted under the direction and supervision of the League. The official weigh-in shall be set by the League prior to the commencement of League competition.

PEE WEE DIVISION

1. Age – No Player will be eligible to participate in this division who has or will reach their NINTH (9th) birthday prior to August 1st in the year which they play.
2. Weight – No Player shall be eligible to compete in the League if they exceed **120** pounds (without clothing or equipment), as determined by an official weigh-in conducted under the direction and supervision of the League. The official weigh-in shall be set by the League prior to the commencement of League competition.

SPECIAL GAME RULES

- Punt only from inside own 50 yard line. Simulated punt of 25 yards net, no rush, no return automatic fair catch.
- Hardships made be made for 9 year olds to play at the Pee Wee level on a case by case basis. These will be brought before the Executive Board by the August meeting (early weigh ins) at the latest.
- Teams may not add additional players after the official weigh-in day. (Jamboree)
- Any change in weight limits for any division shall require a two-thirds majority of the Board of Directors (7 votes).

11. Contracts, Birth Certificates, and Doctors Certificates:

- A. All teams, through their coaches, managers, or sponsors, are required to file with the League the following documents at the Official Weigh-Ins. A list of these requirements will be printed on all contracts.
 1. A signed contract for each player, on a form to be provided by the League, completely filled in by parents or guardians, and the coach of the team for which the player intends to play.
 2. A Copy of the Birth Certificate for each player verifying the age of the player, or any Legal Document stating such information.
 3. A Current Medical Certificate for each player stating that the player is physically fit to participate in athletics.
 4. A Copy of a school picture must be attached to the contract, to represent the player that is to weigh in.
- B. No player will be eligible for competition unless a copy of their contract, doctor's certificate and birth certificate is filed with the League Secretary on the Official Weigh-In day. Medical Certificates must be on a doctor's letterhead and signed by the doctor. This will include team physicals.
- C. All paperwork must be presented the date of the Official Weigh-In for a player to be eligible, even if the player must be absent for a good reason.

12. The Official League Roster to be Furnished by the League:

The Official League Roster will contain the following information:

1. Jersey number	Column
2. First and Last Name	Column
3. Address (Actual city lived in)	Column
4. Phone Number	Column
5. Date of Birth	Column
6. School Attending	Column
7. Lives in Territory Yes / No	Column
8. Birth Certificate	Column
9. Contract Complete	Column
10. Physical Certificate	Column
11. Weight OK Yes / No	Column
10. NKYFL Certifying Officials	Column

- B. No player is permitted to be on more than one football roster within or with a team outside the NKYFL
- C. Two copies of the Official League roster will be turned in and will be ***typed only***. They must be turned in at the official league weigh-in. A copy of the official league roster is available at WWW.NKYFL.ORG

13. Official League Weigh-Ins:

- A. The Official Pre-Season Weigh-In will be conducted by the Officers of the League and supervised by the Head Directors of each organization.
- B. The Pre-Season Official Weigh-Ins, teams will be in Game Jersey only. No Equipment.
- C. The teams weigh in times will be scheduled according to the schedule of the Jamboree.
- D. Coaches will not be allowed to dispute any decision arrived at from any weigh-ins conducted by the league Officials or Head Directors.
- E. All rosters turned in at the Official Pre-Season Weigh-Ins will be completed and typed ***only*** numerically or they will not be accepted. (All teams will be supplied with ample copies of the required rosters) Incomplete paperwork will result in a FIFTY DOLLAR (\$50.00) fine per division roster. NOTE TO COACHES: This League will not in anyway give any extra poundage allowance to anyone. It is in your best interest to make sure your players qualify weight-wise before any of the Official League Weigh-Ins!
- F. Adding of players to the roster will be prohibited after the Late Weigh-In.
- G. The Official Pre-Season Weigh-Ins will take place on the SECOND (2nd) Saturday prior to the opening game date set by the League each year. (Notice of times and places of the Weigh-Ins for all organizations will be given in ample time, so there is no confusion.)
- H. On the date of the Official Weigh-Ins, all organizations will not be allowed to participate in any pre-season game or preview when they conflict with the weigh-in times.

- I. There will be a final late weigh-in to be held at the Mills Road Complex during the first Saturday game (first game of regular season). Any player weighing in on that day will be ineligible to participate in any preview game and his or her first game of the regular season. NO EXCEPTIONS!
- J. This is done to discourage all of the possible cheating of the League's weight rules. To accommodate this, the League will set the early weigh-in date on the second Tuesday form the starting of practice. Official League weigh-ins will be no earlier than Twelve days apart from each other in order to give a family two week vacation.
- K. The Weight requirements for Pre-Season Weigh-Ins will be:
 - 1. Starter Division 100 Pounds
 - 2. Pee Wee Division 120 Pounds
 - 3. Midget Division 130 Pounds
 - 4. Junior Division 155 Pounds
 - 5. Senior Division 190 Pounds

**These Weights will be strictly followed!!!*

14. Early Weigh-In:

- A. Players out of town or on vacation will be required to weigh-in before the Official League Weigh-Ins in the presence of at least two League Officers (The Secretary, President, Vice President, or Treasurer) and the Head Director of the organization involved.
- B. To accommodate this, the league will allow early weigh-ins one hour before the August League meetings with completed paperwork in hand (as long as teams show-up with a completed roster of the early weigh-ins, all required paperwork) Note: If a physical isn't scheduled yet is the only excuse concerning paperwork.
- C. If a player elects to weigh-in early, this will not be his/her official weigh-in, unless player makes weight. He/She will be allowed to re-weigh all the way to the late weigh-in (all penalties apply). This will promote a healthier environment for the player to make weight.

15. Special League Game Rules:

- A. League games shall be played according to the Official Kentucky Rules known as the "Kentucky High School Football Rules", except for the following special league rules adopted by the league.
 - 1-A. 18 (24) Point Rule – All Divisions Except (24 points at the Senior Division):** If during the first 3/4 of a game, one team is ahead by eighteen points (24 points at the Sr. Division) at that time and immediately upon the eighteenth (18th) (24 points at the Sr. Division) point advantage being scored, the leading team shall substitute and take out of the game its entire offensive starting players. Said starting players (offensive) shall not be eligible to return to the game (offensively) until the point differential between the teams is less than eighteen (18) (24 points at the Sr. Division) points at any point in the first half. If an insufficient number of players are available to do this, all remaining bench players must be substituted and the Offensive backfield must be removed first. Violation of this rule will incur an ineligibility player penalty and will be considered by the League as unsportsmanlike conduct.

1-B. 18 (24) Point Rule – All Divisions Except (24 points at the Sr Division): If at any time during the 4th quarter of a game, one team is ahead by 18 points,(24 points at the Sr Division) and immediately upon the 18th (24th) point advantage being scored, BOTH TEAMS shall substitute and take out of the game ALL of their offensive & defensive starting players. Said starting players shall not be eligible to return to the game (offensively & defensively) until the point difference between the teams are less than 18 (24) points. The clock during this time will run normally, however, the clock will start on the READY. If an insufficient number of players are available to do this, all remaining bench players must be substituted and the offensive backfield must be removed first. Violation of this rule will incur an ineligibility player penalty and will be considered by the League as unsportsmanlike conduct.

1-C. Eighteen (24) Point Rule: (1-A & 1-B) does not apply after the First Round of the Play-Offs or in the Super Bowl.

COACHES: Coaches violating 1-A, 1-B, or 1-C will be subject to action in accordance with the League Disciplinary Policy.

2. Length of Games: The Following games will consist of:

- A. Senior (4) Four – (10) Ten-Minute Quarters
- B. Juniors (4) Four – (9) NINE-Minute Quarters
- C. Midgets (4) Four – (8) EIGHT Minute Quarters
- D. Pee Wees (4) Four – (8) EIGHT Minute Quarters

3. Tie Games: Any regular season, Play-Off, or Super Bowl game ending in a tie, requires the toss of a coin to determine who has the choice of offense or defense. The offensive team then gets the ball first and goal at the TEN (10) yard line. The team, who out-scores the other team, by any means, is the winner. If a tie still results, the above should be repeated starting with a new toss of the coin. Therefore, there will be NO TIES on the League.

4. Footballs: The official ball of the League shall be the Intermediate Size for Senior Division and the Touch Size for the Junior & K2 for the Midget, Pee Wee & Starter Divisions.

5. Required Number of Players: A minimum of FIFTEEN (15) players must be dressed for each regular season game at game time or the game will be forfeited.

6. Regular ONE HUNDRED (100) yard fields will be used in all games for all divisions and all penalties shall be according to the “Kentucky High School Football Rules”.

7. Coaches will be allowed in the huddle on the field during time-outs, but only ONE at a time, according to **KHSAA Rules**.

8. Immediately prior to the commencement of each game, the coach of each team shall submit to the opposing head coach of the game, a written list of the names and numbers and positions of the team's starting offensive players. (If requested)

9. A field without stands can have ONE (1) roving spotter per team, so designated prior to the game (cannot be an active coach and cannot communicate with anyone except the coaching staff of that team).

10. No one affiliated with an organization may start practice or have any organized physical activity of player's prior to the date of commencement of League Insurance in any season. (There is a fine of FIVE HUNDRED DOLLARS (\$500.00) if this rule is found to be abused by any organization.) Classroom (Skull Sessions) are permitted by the League.

11. No team shall use any Explosive device before, during, or after any League games.

Note: All Coaches should become acquainted with the above special league rules!

16. Play-Offs:

- A. At the conclusion of the regularly scheduled games, an elimination MAY or MAY NOT be conducted under the supervision and auspices of the League.
- B. Game clock operators will be assigned by the League by hiring an extra official for Play-Offs and Super Bowl.
- C. In determining what organizations get to sponsor the Play-Off Programs, the following will be the adopted format:
 1. The list of all organizations that have not had a Play-Off at their fields will be filed (and updated from year to year) with the League Secretary. These organizations will be asked if they can accept Play-Offs for that year.
 2. Any organization that cannot accept the Play-Offs for reasons unknown will still remain eligible for the Play-Offs until they use their turn.
 3. Once an organization does sponsor a Play-Off, they will be put at the bottom of the Play-Off list and cannot sponsor a Play-Off until their turn comes around again. (See attached Play-Off and Super Bowl Addendum.)

D. Playoff format will involve the top eight (8) teams in each division (except Starters), seeded #1 through #8. Seeds are determined by best overall record. In case of ties, tiebreakers will be as follows:

1. Head to Head Competition.
2. Where 3 or more teams are tied, and head to head cannot resolve the tie, the tied teams will have their names entered into a drawing. The FIRST name drawn out shall be the next highest placed seed. After this team is drawn and seeded, we return to criteria 1) Head to Head Competition. Again, if this does not resolve the tie, another drawing of the tied teams is held with the FIRST team drawn being the next highest placed seed.
3. This process is followed until all eight teams are seeded.
 Example: Lions 7-2 beat Newport (All are tied for first)
 Newport 7-2 beat Red Devils
 Red Devils 7-2 beat Lions
 In this scenario, Head to Head will not resolve the tie. All are put in a drawing, and Lions are drawn first. Lions become #1 seed. Of the two teams remaining tied, we return to Head to Head competition, whereby Newport becomes the #2 seed due to the fact that they beat Red Devils, who become the #3 seed.
4. Playoff pairings and schedule would be as follows:

N.K.Y.F.L. PLAYOFF SCHEDULE

Round One Day One (Saturday)

Field #2	Field #1
Senior #1 vs. Senior #8	Pee Wee #3 vs. Pee Wee #6
Junior #1 vs. Junior #8	Midget #3 vs. Midget #6
Midget #1 vs. Midget #8	Junior #3 vs. Junior #6
Pee Wee #1 vs. Pee Wee #8	Senior #3 vs. Senior #6

Round One Day Two (Sunday)

Field #2	Field #1
Senior #2 vs. Senior #7	Pee Wee #4 vs. Pee Wee #5
Junior #2 vs. Junior #7	Midget #4 vs. Midget #5
Midget #2 vs. Midget #7	Junior #4 vs. Junior #5
Pee Wee #2 vs. Pee Wee #7	Senior #4 vs. Senior #5

Round Two (Saturday)

Field TBA	(Sunday) Field TBA
Senior #1/8 vs. Senior #4/5	Junior #3/6 vs. Junior #2/7
Junior #1/8 vs. Junior #4/5	Midget #3/6 vs. Midget #2/7
Midget #1/8 vs. Midget #4/5	Senior #3/6 vs. Senior #2/7
Pee Wee #1/8 vs. Pee Wee #4/5	Pee Wee #3/6 vs. Pee Wee #2/7

Super Bowl (Saturday)

Field TBA

Senior

Junior

Midget

Pee Wee

17. Super-bowl Teams:

- A. At the conclusion of the regularly scheduled games, a Superbowl will be conducted under the supervision and auspices of the league.
- B. The winners of the Play-Offs will be the TWO (2) teams competing in the Superbowl.
- C. The TWO (2) teams in the Superbowl will be awarded trophies by the league (winner and runner-up).
- D. In determining what organization gets to sponsor the Superbowl Program, the following will be the adopted format:
 - 1. A list of all organizations that have not has a Superbowl at their fields will be filed (and updated from year to year) with the league Secretary. These organizations will be asked if they can accept the Superbowl Program for that year. If yes, then their names will be placed in a container and the drawing will determine who sponsors the Superbowl for that year.
 - 2. Any organization that cannot accept the Superbowl Program for reasons unknown will still remain eligible for the Superbowl sponsorship until they use their turn.
 - 3. Once an organization does sponsor a Superbowl, they will be put at the bottom of the Superbowl list and cannot sponsor a Superbowl until their turn comes around again.
- E. Game clock operators will be assigned by the league. (see page 16, 20-B)
- F. The TWO (2) teams in the Superbowl will be awarded trophies by the league, winner and runner-up. The league will furnish team color patches to all teams and coaching staffs.

18. Post-Season Games:

- A. No teams in the league may participate in a post season game which conflicts with the league scheduling of championship games.
- B. There will be a FIVE HUNDRED-DOLLAR (\$500.00) fine imposed on any organization that fails to follow this rule.

19. Ineligible Players or Cheating:

- A. All Head Coaches are responsible for reviewing each player's contracts for accuracy and validating proper addresses, territories in conformance with the league rules and By-Laws.

Note: Any violation proven after the start of the first game may result in the organization to forfeit all games within that division and the head coach could be suspended for a season.

- B. Any team player or member of this league found to have an ineligible player or found to be cheating the rules and By-Laws of this league, will forfeit all previous games won (that resulted from this violation) and will be punished in accordance to the findings of the Governing body. These findings could result in banishment from the league, fines, or probation of any person or organizations affiliated with the league. (Any player in question concerning address or territory, the N.K.Y.F.L. will require verification of address and school attended, signed by the principal of that school).

20. Protests:

- A. During a game, if a coach wishes to protest a call or ask for any explanations, it may be done in the following manner:
 - 1. The Head Coach may take a charged time-out to obtain an opinion from the official or officials. But in any case, they will abide by that decision.
 - 2. It is required that all coaches and their staffs conduct themselves professionally and do nothing by their actions that might give a bad example to the players or fans, nor bring disgrace upon the league.
- B. The league, or any team in the league, through its duly authorized representative, may protest the violation of the league rule or By-Laws by the league or a team coach, player, or sponsor. The protest must only pertain to the protest and not to a recommendation on the decision of the board. Protests concerning decisions on calls will automatically be denied.
- C. Protests shall be in writing within FORTY-EIGHT (48) hours of infraction and shall be filed with the league Secretary or President. Upon receipt of a protest, the Secretary or President of the league shall call a special meeting of the Board of Directors, to hear the protest and make a ruling thereon. TWENTY-FIVE DOLLARS (\$25.00) will be refunded if the protest is upheld.
- D. The Board at its special meeting shall hear the protest, and a decision shall be made by a majority vote of the Board present. The decision of the Board is final.
- E. The Board may dismiss the filed protest, warn or censure a coach or sponsor, forfeit a game or games involved in the protest, terminate a team's membership in the league, prohibit an individual to be associated with a team in the league, declare a player to be ineligible to play permanently or temporarily, or disqualify a team sponsor.

- F. The decisions of the Board shall be in writing and signed by all members of the Board present and in agreement therewith. A copy of the decision shall be mailed to the affected parties or coaches.

21. Final:

- A. By-Laws and Rules cannot be altered or changed during the playing season.
- B. Any changes made to these Rules and By-Laws must conform to Roberts Rules of Order and any State Laws in effect at that time.
- C. ALL THE RULES AND BY-LAWS SET FORTH BY THE LEAGUE WILL BE STRICTLY ENFORCED!
- D. All of the above By-Laws are understood to also apply to all cheerleading squads & cheerleaders in the N.K.Y.F.L., with the following exceptions and additions:
1. By-Laws do not apply to cheerleaders, if they refer to and deal specifically with the playing of the game of football.
 2. Unless otherwise stipulated in the specific By-Laws.
 3. No cheerleader may participate on a squad more than “one year ahead” of where they should be. In other words, a second year junior by age may participate as a senior, but a first year junior by age may not participate as a senior.
 4. Cheerleaders may not at any time build or stunt on concrete, asphalt, or other hard surface without the presence of mats.
 5. Cheerleaders will not participate in yearly weigh-ins and will not need to adhere to the divisional weight restrictions.
- E. The N.K.Y.F.L. Board of Directors will have final approval on any and all cheerleading activities, including but not limited to the yearly N.K.Y.F.L. Cheerleading Competition.
- **Note:** REMEMBER! “THIS IS YOUR LEAGUE”, SO THE STRONGER THESE BY-LAWS AND RULES ARE ENFORCED AND FOLLOWED, THE MORE STABLE AND ACCOMPLISHED THE LEAGUE WILL BECOME.

Rules for N.K.Y.F.L. Starter Division

1. Eligibility:

- A. Six (6) & Seven (7) year olds are eligible to participate and cannot turn 8 years old before August 1st.
- B. Eligible for all rights and subject to all regulations in accordance with the leagues' By-Laws for the Midget Division.

2. Games:

- A. Games will be played before the Pee Wee game (except for night games, played before).
- B. TWO (2) TWENTY (20) minute halves with running clock.
- C. FIVE (5) minute half.
- D. THREE (3) coaches allowed on the field for each team.
- E. Scores will not be posted on the scoreboard.
- F. No records will count, nor will there be a Play-Off or Superbowl for this division.
- G. ONE (1) ADULT coach from each team will be provided as a referee for this game.
- H. The HOME team can decide the format of the game with the following choices
 - Dividing the field in half and playing two teams simultaneously.
 - Ten plays offense, Ten plays defense (Scrimmage).
 - Normal Game Conditions.
 - Simulated punts of 35 yards regardless of field position or none at all. (In addition, there will be no kickoffs in the Starter Division).
- I. Only two substitutes on the field at one time.
- J. Even Defense only, 6-2, No player over center.
- K. No League awards for this division.
- L. Allow Play-By-Play announcing from booth.
- M. No Blitzing!
- N. Coaches can instruct players anytime during a game, including moving players into position when teams are on the line of scrimmage.
- O. The Home Team's head coach will have a copy of the By-Laws on the field at every game.

P. An attempt will be made to split the field of play when both teams have sufficient numbers.

Q. All Starters will play at least one half of each scheduled game.

N.K.Y.F.L. Playoff & Superbowl Hosts

		2009	2010	2011
1	Cheer Competition	Dayton	Bellevue	Newport
2	Jamboree Gate AM	Bellevue	Newport	Ludlow
3	Jamboree Concession	Newport	Ludlow	South Kenton
4	Jamboree Gate PM	Ludlow	South Kenton	Bengal Tigers
5	Extra Host Game	South Kenton	Bengal Tigers	CCRD
6	Double Playoff	Bengal Tigers	CCRD	Erlanger
7	Double Playoff	CCRD	Erlanger	Spartans Youth
8	Semi-Playoff	Erlanger	Spartan Youth	Raiders
9	Semi-Playoff	Spartan Youth	Raiders	Dayton
10	Super Bowl	Raiders	Dayton	Bellevue
				...

N.K.Y.F.L. Code of Conduct & Disciplinary Policy

All individuals in attendance at N.K.Y.F.L. events or visiting the League's official website (www.nkyfl.org) will adhere to the N.K.Y.F.L. conduct and disciplinary policy as noted below and in the league contract. This includes any electronic communication. (IE: email, blog, message forum, etc.)

The N.K.Y.F.L. will not tolerate conduct by any director, coach, player, or parent (family) that is considered by the Head Directors to be detrimental to the league. The following penalties may be assessed for any such conduct occurring at any N.K.Y.F.L. game or function, or any conduct that in any way effects the overall reputation, spirit, and best interests of all participants in the N.K.Y.F.L. Any such penalties:

- Will only be assessed following an official written complaint to the N.K.Y.F.L. league president, specifying the allegations and requesting action.
- Will be decided by a majority vote of Head Directors at the next regularly scheduled league meeting, or at a special meeting if necessary. The Head Directors will decide the severity and/or duration of any penalty, and their vote is final.
- Will be specific to the various participants, as follows:

Parents:

- Any parent may be prohibited from attending any number of future N.K.Y.F.L. games.
- The organization may be held accountable and fined up to \$500 for the parent's conduct, if it is determined that the organization (or representatives of that organization) either condoned or encouraged such conduct.
- No penalty shall be levied against any other participant for a parent's conduct.

Players:

- Any player who is ejected from an N.K.Y.F.L. game is automatically suspended for their next scheduled league game, to include Play-Off games, Superbowl, & All-Star games. This penalty will carry over from season to season.
- Any player who is ejected from two games, in any given season is automatically suspended for the remainder of that season, including Play-Off games, Superbowl, & All-Star games.

Coaches:

- Any coach who is ejected from an N.K.Y.F.L. game is automatically suspended for their next game, to include Play-Off games, Superbowl, & All-Star games. This penalty will carry over from season to season.
- A coach may be suspended for any number of future N.K.Y.F.L. games for any conduct deemed unacceptable by the head directors. The number of games will be determined by the head directors and will be based on the severity of the infraction.
- Any coach may be suspended from attending any number of future league meetings. The number of meetings will be determined by the head directors and will be based on the severity of the infraction.
- The organization may be held accountable and fined up to \$500 for the coach's conduct, if it is determined that the organization (or representatives of that organization) tolerated, condoned, or encouraged such conduct.

Directors & Officers:

Any action against a director or officer (as a director or officer) will be decided by the remaining directors, as per N.K.Y.F.L. By-Laws.

- Any director or officer may be suspended from attending any number of future league meetings. The number of meetings will be determined by the remaining head directors & officers and will be based on the severity of the infraction.
- The affected organization will be responsible for appointing a replacement for their head director for any suspension period. Replacement of officers for any suspension period will follow By-Law procedures.
- The applicable organization may be held accountable and fined up to \$500 for the director's conduct if it is determined that the organization (or representatives of that organization) tolerated, condoned, or encouraged such conduct.

The above listed policy is designed to protect the best interests of all participants in the N.K.Y.F.L. Any attempt to use it as a vehicle for any other purpose will be considered a gross violation of the policy and will be dealt with severely. Any complaint that is filed that is considered to be frivolous or not in the spirit of the policy can and will generate disciplinary action as outlined above.

Any appeals regarding any penalties or suspensions will be considered on a case-by-case basis. The head directors will rule on all appeals, by a majority vote, and their vote is final.